

RQG Continuing Education Award Guidelines

Purpose:

To provide the opportunity for RQG members to strengthen their quilting skills and to encourage them to pursue and further the art of quilting. Areas considered for an award include:

- Artistic development of the quiltmaker and/or experimentation in the field of quilting.
- Education of the quiltmaker, e.g., workshops to learn new techniques.
- Other topics related to acquiring quilting knowledge that require payment to pursue.

The RQG award is intended for an individual's use only. It cannot be used to fund a group activity, in whole or in part. The award is not transferable to another individual. The award can be used to cover expenses incurred since July 1 of the current year or anticipated expenses in the next calendar year. Award funds will reimburse RQG members for costs incurred following their continuing education opportunity (with the proper documentation).

Award Amount:

Four awards with a maximum of \$250 will be awarded annually (total budget \$1,000). Funds may be used to cover any related costs: registration fees (including online courses), and/or required supplies. Travel costs are not covered. The award can be used to cover expenses incurred since July 1 of the current year or anticipated expenses in the next calendar year.

Application:

Applicants must have been a member of RQG for at least one year at the time of the application. Applicants should complete the form with as much detailed information/description as possible, including the names of teachers/ organizations. The application must be received or postmarked by January 1, 2025, to be eligible. By signing the application, recipients agree to use the funds for the purpose stated in the application within one calendar year of issue, and to complete the reporting responsibilities as outlined below. A recipient must wait five years before applying again to allow as many members as possible to receive an award.

Selection Procedure:

Applications will be reviewed by an ad-hoc committee chaired by one of the vice-presidents. They will recommend a list of recipients for approval at the January RQG Board Meeting. Awards will be announced at the February RQG meeting.

Responsibilities Upon Receiving an Award:

- Within 30 days of the completion of the award's purpose, send a written report to the RQG Secretary.

- Within one year of completion, recipients are encouraged to make a presentation at a Members' Meeting in the form of a brief report and a display of a project or work in progress.
- Write a brief article, with photos if possible, for inclusion in RQG's newsletter and its Facebook page.

Raintree Quilters Guild Continuing Education Award Application

The application deadline is January 8th. You can email your application to midwestmeg@yahoo.com or bring it to the November 2024-January 2025 meetings.

The Ad-hoc Award Committee will review applications, select qualified finalists and present their recommendations at the January RQG Board meeting for final approval. Awards will be made based on available funds. Applicants will be notified by February 1st. Awards will be presented at the February RQG meeting.

The award can be used to cover expenses incurred since July 1, 2024, or anticipated expenses through December 31, 2025. Award funds will reimburse RQG members for costs incurred following their continuing education opportunity (with receipts/documentation).

Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Year joined RQG _____

Email address _____

You may attach a separate sheet with answers to the questions 1-5 below.

1. Describe briefly your development as a quiltermaker, including your accomplishments, the areas in which you feel you would like to improve, and your current goals.

2. What is the name of the workshop / course you would use the award for? Attach the workshop / course description and include the cost, lodging, travel and any other pertinent information.

3. Why did you select this workshop / course? How do you feel this will help you reach your goal(s), and in what other ways will it be of benefit to you at this time in your development as a quiltmaker?

4. Describe how you will share your educational opportunity with RQG (must do within a year of the class completion). Check all that apply.

- Demo or program for a guild meeting
- Article in the newsletter
- Video for Guild Facebook page or YouTube for guild members to view

5. What costs do you want reimbursed? List cost and amount.

I have read the RQG Award Guidelines and agree to meet their requirements. I have kept a copy for my records.

Signature _____ Date _____

***** For Office Use Only *****

Committee Approval: Yes No | Board Approval: Yes No

Award Amount and Notification Date: _____

Check # _____ Date Delivered / Mailed _____

Requirements: Written Report. Due _____ Met _____

Presentation/display at Guild meeting. Due _____ Met _____

Content for Facebook/Newsletter. Due _____ Met _____

Comments:

